

Registration Form



Please print and fax to (011) 454-5501 or 0866 87 2468 Telephone (011) 454-5505

Course Name:

Course Date:

Venue: (please tick one) JHB PTA DBN CT

WEB

Delegate 1:

Title: First Name: Surname:

Job Title: Cell Number

Email: [Grid for email address]

Special Dietary Requirements? Halaal Kosher Vegetarian Vegan Allergies

(Note: an extra charge of R250 (excl VAT) per day will be charged for Halaal & Kosher meals)

Delegate 2:

Title: First Name: Surname:

Job Title: Cell Number

Email: [Grid for email address]

Special Dietary Requirements? Halaal Kosher Vegetarian Vegan Allergies

(Note: an extra charge of R250 (excl VAT) per day will be charged for Halaal & Kosher meals)

Compulsory

Company:
Postal Address:
Code:
Tel: Fax:
Vat Registration Number:

Email: [Grid for email address]

(Please note: This is the email address where you would like the confirmation of booking to be sent)

Would you like to receive course updates via email: Yes No

Send Tax Invoice To:

Mr/Mrs/Ms: First Name: Surname:

Job Title: E-mail Address:

Name of Approving Manager:

Mr/Mrs/Ms: First Name: Surname:

Job Title: E-mail Address:

Contact Secretary:

Mr/Mrs/Ms: First Name: Surname:

Job Title: E-mail Address:

How many employees in your company: (please tick one)

0-10 11-30 31-100 101-250 251-1000 1000+

How did you find out about the course?

- Flyer at Robot
- Fax Received
- Email Received
- BizCommunity Website
- Saspa Event/Website
- CBM Training Website
- Info at Course
- CBM Key Account Manager
- Telephone Call
- Magazine/Newspaper Advert
- Called In
- Other – Please Specify

Terms and Conditions:

If you cannot attend the course:

- ◆ You may send a **substitute** delegate in your place. (please inform us of the new name for the certificate)
- ◆ You may **transfer** once at no charge to another course, provided you do so in writing at least 5 working days before the course. Transfers inside of 5 days will be charged a late transfer fee of 20%
- ◆ You may **cancel** your registration, in writing, up to 10 working days before the course takes place, however, a 10% cancellation fee will be levied. Cancellations inside of 10 days will be liable for the full fee.
- ◆ Unfortunately, **no refund or credit** can be given to delegates who do not attend without giving prior notice.
- ◆ **Please note, payment, or proof thereof must be received by no later than 09h00 on the first day of the course. Delegates will not be permitted entry unless payment has been made.**

Signature: Name:

Approving Manager Signature: Name: